

IMPORTANT NOTICE
CITY OF WATERLOO PAYMENT ASSISTANCE PROGRAM

Payment Assistance is a system of financial support, for residents of Waterloo that helps you participate in City of Waterloo direct and affiliated minor sport programs. The program offers a deferred payment option or if eligible applies a partial subsidy to the total cost of the program/sport you register for. All applicants require a short confidential assessment interview with the Payment Assistance Coordinator. If you would like to be considered for payment assistance, please follow the two simple steps below to ensure you receive the proper consideration.

**Deferred payment option (post dated cheques) can be arranged with each sport group. This option DOES NOT require going through the payment assistance process. Please speak to the sport group at the time of registering.*

PAYMENT ASSISTANCE STEPS FOR SUCCESS

1. Select the program/sport of your choice and register today! Explain to the cashier of your program/sport, that you will be making application for Payment Assistance with the City of Waterloo. You are not required to leave payment with the group at this time.
2. **VERY IMPORTANT!** Please call the Payment Assistance Coordinator within **ONE WEEK** of registration to conduct a phone interview. This step will ensure your registration confirmation. **Registrations will only be confirmed after the Payment Assistance interview has been completed.** For your short interview with the City of Waterloo Payment Assistance Coordinator call 885-1220 x 244. The interviewer will require the information about the cost of each program/sport. This information can be requested at the time of registration. Please write this information down and have it available at the time of the interview.

“Have a great season participating in your favourite program/sport!”